

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
27 January 2014 Minutes**



- I. CALL TO ORDER - Mr. LaValle called the meeting to order at 1800. A quorum was present with Mr. Richardson, Mr. Anderson, Mr. Dan Van Orden. Mr. Bednarcik and Mr. Gray were excused. Mr. Whipple, St Mary's County Staff Advisor, was present.

Public present: Mr. Bildman (AirTec), Mr. Reed (S Aero), Mr. Hanson, Mr. Smolek, Mr. Weaver, Mr. Klapka, Mr. Poole, Mr. Wunder, Mr. Robbis, and Mr. Griffin

- II. December Minutes- Approved as amended.

III. CHAIRMAN'S REPORT

- Officer Elections, Calendar Year 2014, approved as follows:
 - Chairman – Jacque LaValle
 - Vice Chairman – Ray Bednarcik
 - Secretary – Dan Van Orden
- County reception for all volunteers 28 JAN 2014; training for new members and officers set for 05 FEB 2014.
- Airport Rules and Minimum Standards – AAC continues to welcome public comment on the draft. AAC asked Mr. Whipple to post the 11 OCT 2013 draft to the users group for ease of reference.
- 2013 Annual Report scheduled to be finalized at the March 2014 meeting.

IV. Public Comment

- The public in attendance would like the County to review the security/firearm requirements underpinning some of the proposed changes to the Airport Rules to ensure that procedures are not overly restrictive.
- Public comment suggested that the County develop an airport business plan

V. FBO and Leaseholder Report

- Airfield Operations Report/Updates
 - New MSP airframe being phased in with Trooper 7 crew in training at Andrews AFB. Expect new helicopter within a month.
- Update on Hangar Expansion Proposal
 - Project scheduled for Planning Commission approval of Concept Site Plan at the 10 FEB 2014 meeting

VI. Department of Public Works & Transportation Report

- Airport Capital Improvement Plan (ACIP) Update
 - Airport Road utility coordination continues with various utility agencies while airport consultant responds to preliminary plan comments.
 - Lawrence Hayden Road preliminary design effort continues with completion of field work and preparation of first preliminary plan.
- County Development Review Report (TEC FEB 2014)
 - 14-11000001 S. Hunt Aero LLC Lots 2&3, request to subdivide lots in preparation for Hangar Expansion Proposal

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VII. New Business - None

VIII. Action Items- Reviewed

IX. Next Meeting - The next meeting will be scheduled for Monday, 24 February 2014, 6:00 PM at the Walter F. Duke Terminal Building Conference Room.

X. ADJOURNMENT- The meeting was adjourned at 1925.

Submitted,

A handwritten signature in black ink, appearing to read "Dan Van Orden", written over a horizontal line.

Dan Van Orden

Secretary

Approved,

A handwritten signature in black ink, appearing to read "Jacque La Valle", written over a horizontal line.

Jacque La Valle

Chairman